




THE NAVAJO NATION

**RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE-PRESIDENT**

Memorandum:

To: **NAVAJO NATION DIVISION, DEPARTMENT, PROGRAMS, AND CUSTOMERS**

From: 
Ms. Pearlina Kirk, Controller
Office of the Controller

Date: November 21, 2017

SUBJECT: OFFICE OF THE CONTROLLER ("OOC") OFFICE CLOSURE

The Navajo Nation Office of the Controller will have an offsite Strategic Planning Meeting on December **6, 7, and 8**, 2017 at Twin Arrows Casino Resort in Flagstaff, AZ. Therefore, the Office of the Controller will be closed:

December 6, 2017 3PM to 5PM
December 7, 2017 all day
December 8, 2017 all day

Normal business hours will resume on December 11, 2017 at 8 AM.

Please make necessary accommodations to meet your needs prior to the closure of the Office of the Controller. Your cooperation and understanding is greatly appreciated. Any questions please contact the specific OOC departments accordingly.

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xc: Controller files